# CHAPTER 30 CONDUCT A RECREATIONAL PILOT CERTIFICATION, INCLUDING ADDITIONAL CATEGORY/CLASS RATINGS

#### Section 1 Background

#### 1. PTRS ACTIVITY CODE: 1507

**3. OBJECTIVE.** The objective of this task is to determine if an applicant meets the requirements for certification as a recreational pilot under FAR Part 61, Subpart C. Completion of this task results in the issuance of a Temporary Airman Certificate, a Notice of Disapproval, or a Letter of Discontinuance.

#### 5. GENERAL.

- A. **Purpose of the Rule.** FAR Part 61, Subpart C, as amended August 31, 1989, establishes a recreational pilot certificate intended for persons seeking a lower-cost alternative to the private pilot certificate. The recreational pilot certificate is intended for those persons interested in flying basic, experimental, or amateur-built airplanes and rotorcraft. Recreational pilots must operate in proximity to a home airport and in airspace that does not require communication with air traffic control facilities.
- B. **50 NM Limitation.** To keep the recreational pilot over familiar territory and near a familiar airport, the recreational pilot may not operate beyond 50 NM of an airport at which the pilot has received ground and flight instruction from an authorized flight instructor. The recreational pilot must land at an airport within 50 NM of the departure airport. However, the recreational pilot who wishes to pursue private pilot certification need only acquire additional instructor endorsements showing compliance with the more comprehensive requirements to conduct solo flight in excess of 50 NM from the airport at which instruction was received (Figure 30-1).
- C. *Eligibility Requirements.* To be eligible for a recreational pilot certificate, an applicant must:
  - (1) Be at least 17 years of age
- (2) Be able to read, speak, and understand the English language (For exceptions, see FAR § 61.96(b)

- (3) Hold at least a current third-class medical certificate issued under FAR Part 67
- (4) Pass a written test on the subject areas on which instruction or home study is required by FAR § 61.97.
- (5) Pass a practical test on maneuvers and procedures selected by an FAA inspector or designated pilot examiner to determine the applicant's competency in the appropriate flight operations listed in FAR § 61.98 and from the appropriate practical test standards
- (6) Comply with the sections of FAR Part 61 that apply to the rating sought
- D. **Aeronautical Knowledge.** An applicant for a recreational pilot certificate must meet the requirements of FAR § 61.97.
- E. *Flight Proficiency*. An applicant for a recreational pilot certificate must meet the skill requirements of FAR § 61.98.

#### F. Minimum Flight Experience Requirements.

An applicant for a recreational pilot certificate must meet the pre-solo training required by FAR §§ 61.87(a) and (c) and (d), (e), (f), or (g), as appropriate, and the minimum flight-hour requirement of FAR §§ 61.99 and 61.100, as applicable.

#### G. Training Not Required.

- (1) Recreational pilot applicants are not required to receive training in the following areas:
  - (a) Operations at controlled airports
  - (b) Radio communications with ATC facilities
- (c) Controlling and maneuvering the aircraft solely by reference to instruments
  - (d) Dead reckoning and radio navigation
  - (e) Night flying

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- (f) Cross-country flying
- (2) Even though the recreational pilot is not required to receive training in radio communications with ATC, the applicant shall be questioned on radio communication procedures (e.g., UNICOM, transponder operation) during the knowledge portion of the practical test.
- H. *Categories and Classes.* The following category and class ratings may be placed on recreational pilot certificates:
  - (1) Categories.
    - (a) Airplane
    - (b) Rotorcraft
- (2) The following are class ratings which can be initially issued or added to recreational pilot airplane certificates:
  - (a) Single-engine land
  - (b) Single-engine sea
- (3) The following are class ratings which can be initially issued or added to recreational rotorcraft certificates:
  - (a) Helicopter
  - (b) Gyroplane

#### 7. PRACTICAL TEST.

A. *Flight Instructor Responsibilities.* An appropriately rated flight instructor is responsible for training the student to the acceptable standards as outlined in the objective of each task within the appropriate practical test standard. The flight instructor must certify that the applicant is able to perform safely as a recreational pilot and is competent to pass the required practical test for the certificate or rating sought.

- B. *Examiner Responsibilities.* Any private pilot examiner authorized in category, as appropriate, may conduct the recreational pilot practical test. The examiner who conducts the practical test is responsible for determining that the applicant meets standards outlined in the objective of each task within the appropriate practical test standards.
- (1) For each task that involves "knowledge only" elements, the examiner shall orally quiz the applicant on those elements.
- (2) For each task that involves both "knowledge and skill" elements, the examiner shall orally quiz the applicant regarding knowledge elements and ask the applicant to perform the skill elements. The examiner determines that the applicant's knowledge and skill meets the objective in all required tasks. Oral questioning may be used at any time during the practical test.
- C. **Satisfactory Performance.** The ability of an applicant to perform the required tasks is based on:
- (1) Executing tasks within the aircraft's performance capabilities and limitations, including use of the aircraft systems
- (2) Executing emergency procedures and maneuvers appropriate to the aircraft
- (3) Piloting the aircraft with smoothness and accuracy
  - (4) Exercising good judgement
  - (5) Applying aeronautical knowledge
- (6) Showing mastery of the aircraft within the standards outlined in the practical test standards, with the successful outcome of a task never seriously in doubt.
- D. *Reexaminations*. An applicant who is being retested may be given credit for those

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entire pilot operations successfully completed on the previous practical examination, provided the previous test was conducted within 60 days before the reexamination. However, the inspector may at his or her discretion retest the applicant on all areas. If the previous test was conducted more than 60 days before the reexamination, the applicant must be tested in all areas.

## E. Additional Category and Class Ratings. (Table 1)

(1) A recreational pilot seeking additional

category/class ratings must meet the appropriate aeronautical knowledge and training requirements and must carry a logbook that has been endorsed by an authorized flight instructor.

(2) With the appropriate endorsements from a flight instructor, a recreational pilot may fly an aircraft for which that pilot does not hold the category or class rating on cross-country flights in excess of 50 NM, or at night (provided visibility is no less than 5 sm.) or in airspace requiring radio communications with Air Traffic Control.

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PRESENT CERTIFICATION **CERTIFICATION SOUGHT** REQUIREMENTS AIRPLANE LAND AIRPLANE SEA FLIGHT INSTRUCTION IN AIRPLANE SEA AIRPLANE LAND PREPARATION FOR TEST. NO MINIMUM FLIGHT HOURS (REF. FAR § 61.39(a)-(s)) ROTORCRAFT GYROPLANE SAME AS ABOVE ROTORCRAFT HELICOPTER ROTORCRAFT GYROPLANE ROTOCRAFT HELICOPTER SAME AS ABOVE **AIRPLANE** ROTORCRAFT TWO HOURS FLIGHT INSTRUCTION WITHIN 60 DAYS PRECEDING PRACTICAL TEST PASS CFI DEVELOPED WRITTEN TEST APPROPRIATE TO AIRCRAFT CATEGORY/CLASS FLIGHT CHARACTERISTICS AND **OPERATIONAL CONSIDERATIONS** BEFORE SOLO FLIGHT PASS APPROPRIATE PRACTICAL TEST **ROTORCRAFT AIRPLANE** SAME AS ABOVE

F. Aircraft Supplied for Practical Test. Because of the nature of the recreational pilot certificate, inspectors may encounter applicants who wish to take the practical test in an experimental or home-built aircraft. Inspectors must exercise personal caution and discretion concerning the conduct of recreational pilot

practical tests in any aircraft they are not familiar with or in which they are not qualified.

**9. UPGRADING TO PRIVATE PILOT.** A recreational pilot that desires certification as a private pilot must meet all the eligibility requirements for private pilot, appropriate to the

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category and class rating sought. The recreational pilot must also pass the private pilot written test appropriate to aircraft category.

- A. *Flight Instructor Endorsements.* Since there are certain areas where a recreational pilot is not required to receive training, the recreational pilot wishing to upgrade to a private pilot certificate must have a flight instructor endorse the recreational pilot's logbook for each flight not allowed under recreational pilot certification privileges and limitations. This would include each solo cross-country, each solo night flight and any flight where two-way communication with ATC is required, regardless of the distance.
- B. *Upgrading to a Different Category*. Should a recreational certificated in one aircraft category (e.g., ASEL) upgrade to a private pilot certificate for a different category (e.g., rotorcraft-helicopter), the inspector should consider the recreational pilot certificate superseded. The inspector shall issue a temporary airman certificate which indicates the private pilot category and class ratings with the appropriate recreational pilot privileges (Figure 30-2). The airman SHALL NOT have two certificates. Issuance in this manner is similar to the procedure used when an airman qualifies for an airline transport pilot certificate but retains commercial or private pilot privileges.

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#### Section 2 Procedures

### 1. PREREQUISITES AND COORDINATION REQUIREMENTS.

- A. **Prerequisites.** This task requires knowledge of the regulatory requirements of FAR Part 61 and FAA policies and qualification as an Aviation Safety Inspector (Operations).
- B. *Coordination.* This task requires coordination with the airworthiness unit and with the airman records section of the Airmen Certification Branch. AVN-460.

#### 3. REFERENCES, FORMS, AND JOB AIDS.

#### A. References.

- FAR Parts 1, 91, and 187 (Appendix A, Fees)
- FAA-S-8081-3, Recreational Pilot Practical Test Standards and the references listed within
- · WPMS Field Office Manual
- Order 8700.1, General Aviation Operations Inspector's Handbook
- Chapter 1, Introduction to FAR Part 61 Related Tasks

#### B. Forms.

- FAA Form 8000-36, Work Program Management Transmittal Form
- FAA Form 8060-4, Temporary Airman Certificate (Figure 30-6)
- FAA Form 8060-5, Notice of Disapproval (Figure 30-4)
- FAA Form 8710-1, Airman Certificate and/or Rating Application (Figure 30-3)

#### C. Job Aids.

Sample letters and figures

#### 5. PROCEDURES.

A. **Schedule Appointment.** Inform the applicant what must be brought to the appointment.

- (1) A properly completed FAA Form 8710-1 (Figure 30-3)
  - (2) Student Pilot Certificate
- (3) Airman Certificate (if for an additional category/class rating)
- (4) FAA Form 8500-9 or the combined form, FAA Form 8420-2
- (5) The original copy of AC Form 8080-2 (if applicable)
- (6) Personal logbooks or other record substantiating the flight experience shown on the application form
- (7) Pilot's Operating Handbook, FAA Approved Flight Manual, or other appropriate documentation on aircraft operation
  - (8) Aircraft maintenance records
  - (9) Aircraft airworthiness certificate
  - (10) Aircraft registration
  - (11) Acceptable identification
  - (12) An aircraft appropriate for the practical test
  - B. WPMS. Open WPMS file.

#### C. Applicant Arrives for Appointment.

- (1) Ensure that the applicant has brought all the documents necessary to begin the task.
- (2) If the applicant has not brought all necessary documents:
  - (a) Explain the necessary documents
  - (b) Return all documents to applicant

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- (c) Reschedule appointment
- (d) Terminate the task

#### D. Review Application.

- (1) Review the application for any omissions, errors, or qualification discrepancies, using the instructions on the form attachment and any additional instructions found in Chapter 1, Section 4.
- (2) In Section I of FAA Form 8710-1 (Figure 30-3), ensure that the applicant has checked the box labelled "Recreational".
- (3) Ensure that the flight instructor signed the reverse side of the application no more than 60 days before the application was submitted.
- (4) Verify that all required endorsements have been met.
- E. *Verify Applicant's Identity.* Inspect acceptable forms of identification to establish the applicant's identity. (See Chapter 1, Section 4, paragraph 5.) Compare the identification with the personal information provided on FAA Form 8710-1.
- (1) If the applicant's identity can be verified, proceed with the task.
- (2) If the applicant's identity cannot be verified because of lack of identification or inadequate identification, explain what types of identification are acceptable. Instruct the applicant to return with the acceptable forms of identification.
- (3) If the applicant's identity appears to be different from the information supplied on FAA Form 8710-1 or if it appears that an attempt at falsification has been made, terminate the task. See Related Task #182, Conduct a Violation Investigation.
- F. *Determine Eligibility of Applicant.* Using information from the submitted documents, determine that the applicant meets the specific eligibility, knowledge, and experience requirements of FAR §§ 61.96, 61.97, 61.98, 61.99, and 61.100, as applicable. The follow-

ing list expands on the basic requirements:

- (1) Ensure that the applicant holds a current third-class medical certificate (FAA Form 8500-9 or combined FAA Form 8420-2).
- (a) Inspect the applicant's medical certificate to make sure that it does not bear any limitation that would make a special medical flight test necessary for the issuance of the recreational pilot certificate.
- (b) If a Special Medical Flight Test is required, see Related Task #27, Conduct a Special Medical Flight Test.
- (2) In Section III, verify that the applicant meets the minimum flight experience required for the certificate and rating sought per FAR §§ 61.98, 61.99, and 61.100, as applicable.
- (3) Request and examine the original AC Form 8080-2 as acceptable evidence of having passed the written test.
- (4) If the applicant has checked the "Yes" block in Section IV of the application, verify that the applicant meets the requirements of FAR § 61.49.
- (5) If the applicant is located on an island from which the required flights cannot be accomplished without flying over water, refer to FAR § 61.99(b)(1).
- G. Requirements for Additional Category and Class Ratings. These requirements are the same as in paragraph E above; however, the written test is not required if the applicant already has a powered aircraft rating.

#### H. Discrepancies.

- (1) If discrepancies, which cannot be corrected immediately, are found in any of the above documentation or qualification requirements or the applicant does not meet FAR § 61.49:
- (a) Explain in detail how the applicant may correct any discrepancies or obtain the necessary qualifications.

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- (b) Return all documentation to the applicant.
- (c) Prepare FAA Form 8060-5 in duplicate per Chapter 1, Section 6 (Figure 30-4).
- (d) Issue a duplicate copy of FAA Form 8060-5 to the applicant.
  - (e) Reschedule appointment, if requested.
  - (f) Terminate the task.
- (2) If discrepancies are not found, determine if the aircraft is suitable for the practical test.

#### I. Aircraft Requirements.

- (1) If an airworthiness inspector is available, have him or her review the applicant's aircraft maintenance records and/or aircraft logbooks, airworthiness certificate, and aircraft registration to determine if the aircraft is suitable for this practical test.
- (2) If an airworthiness inspector is not available, review the applicant's aircraft documentation.
- (3) If the aircraft is not appropriate for the practical test or is in any other way deficient:
- (a) Explain to the applicant the reasons for disapproval.
- (b) Give an adequate explanation of how the applicant may correct the discrepancies.
  - (c) Return all documentation.
- (d) Prepare FAA Form 8060-5 as per Chapter 1, Section 6.
- (e) Provide a duplicate copy of FAA Form 8060-5 to the applicant.
  - (f) Terminate the task.
- (4) If the aircraft is appropriate to the practical test and is determined to be airworthy, conduct the practical test.

#### J. Conduct Practical Test.

- (1) Use the procedures and maneuvers outlined in FAA-S-8081-3 for the category and class of aircraft for which a certificate or rating is sought.
- (2) If the practical test is not completed for reasons other than proficiency, issue a Letter of Discontinuation (Figure 30-5) to the applicant.
- (a) Return the application and any documentation to the applicant.
- (b) Explain how the applicant may complete the practical test at a later date.
  - (c) Reschedule practical test, if requested.
  - (d) Close WPMS.
- K. *Unsatisfactory Performance*. If the applicant's practical test performance is not satisfactory:
  - (1) Brief applicant on practical test results.
- (2) Prepare FAA Form 8060-5 in duplicate (Figure 30-4). In addition to the instructions provided in Chapter 1, Section 5, include the following information:
- (a) Indicate on the form any deficient areas of operation and/or any specific pilot operations that need to be repeated.
- (b) Indicate the number of practical test failures by the applicant for this certificate or rating.
- (c) Sign, date, and check the appropriate boxes on FAA Form 8060-5.
- (3) Issue a copy of FAA Form 8060-5 to the applicant.
  - (4) Return the following items to the applicant:
    - (a) Medical Certificate

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- (b) AC Form 8080-2
- (c) Logbook
- (d) Aircraft documents and maintenance records
  - (e) Existing pilot certificate, if applicable
  - (5) Forward the certification file to AVN-460:
- (a) The original of FAA Form 8060-5 (Figure 30-4)
  - (b) Inspector signed FAA Form 8710-1
- (6) Contact the applicant's flight instructor to discuss the outcome of the examination.
- L. **Satisfactory Performance.** If the applicant's performance is satisfactory:
- (1) Prepare FAA Form 8060-4 (Figure 30-6) in duplicate as per Chapter 1, Section 5.
- (a) In the space provided, enter the following operating limitations, if appropriate:
- (i) "NOT VALID FOR FLIGHTS REQUIRING THE USE OF ENGLISH," if the airman does not read, speak, and understand English.
- (ii) "NOT VALID FOR FLIGHTS REQUIRING THE USE OF RADIO."
- (b) Sign, date, and check the appropriate boxes on FAA Form 8060-4.
- (c) Provide applicant with the duplicate copy of FAA Form 8060-4.
  - (2) Return the following items to the applicant:
    - (a) Medical Certificate
    - (b) Logbook (endorsed)
- (c) Aircraft documents and maintenance records

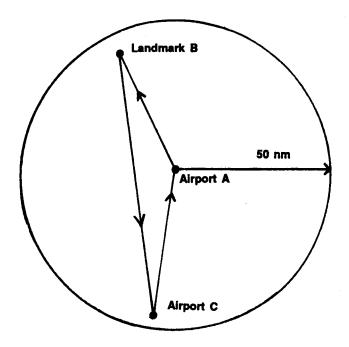
- (3) If the recreational pilot certificate is issued in a foreign country, see FAR § 61.13(a).
- (4) Complete the inspector certification section on the reverse side of FAA Form 8710-1 and sign.
  - (5) Forward completed file to AVN-460.
    - (a) AC Form 8080-2
    - (b) Original of FAA Form 8060-4
    - (c) Signed FAA Form 8710-1
    - (d) Superseded pilot certificate, if applicable
- (6) If practical, contact the applicant's flight instructor to discuss the outcome of the examination.
- M. *Office File.* Place copies of all appropriate documents in the district office file.
- N. **WPMS.** Complete FAA Form 8000-36 in accordance with the WPMS field office manual.
- **7. TASK OUTCOMES.** Completion of this task results in the issuance of one of the following:
  - A. Temporary Airman Certificate
  - B. Notice of Disapproval
  - C. Letter of Discontinuation

#### 9. FUTURE ACTIVITIES.

- A. Applicant may return for an additional category or class rating.
- B. Applicant may return to upgrade the recreational pilot certificate to a private pilot certificate.
- C. Applicant may be subject to an enforcement investigation if involved in an accident, incident, or possible violation of the FAR.

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Figure 30-1 Depiction of the 50 NM Recreational Pilot Requirement



The pilot may take off from airport "A," fly to landmark "B," then to airport "C" for a landing and return to land at airport "A."

# Figure 30-2 FAA Form 8060-4, Upgraded Certificate Showing Recreational Pilot Privileges

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## Figure 30-3 FAA Form 8710-1, Airman Certificate and/or Rating Application

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# Figure 30-4 FAA Form 8060-5, Notice of Disapproval of Application - Recreational Pilot

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NOTICE OF DISA	PPROVAL OF AP	PLICATION	UPON APP	
NAME AND ADDRESS OF			CERTIFICATE SOUGHT	OR RATING
Brian Scott 8578 Blue Gr Bull Run, VA	ay Circle		Recreat Pilot -	ional Airplane
On the date shown, you faile	d the examination indicated	below:		
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and Short Field	Landing	(F-	irst Failu	re)
I have personally tested the certificate or rating so	his applicant and deem his aght.	performance unsati	sfactory for th	e issuance of
DATE OF EXAMINATION	SIGNATURE OF EXAMINE			ATION OR
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FAA Form 8060-5 (4-70	)		· · · · · · · · · · · · · · · · · · ·	

#### FIGURE 30-5 SAMPLE LETTER OF DISCONTINUANCE OF FLIGHT TESTS

FAA Letterhead
[Date]

[Name of Applicant]
[Applicant's Address]

Dear [Name of Applicant]

On this date you successfully completed the oral portion of the practical test for [recreational pilot] certificate with an [airplane] category and [single-engine] class rating. The flight test was discontinued because of [give reason for discontinuance].

If application is made by [specify date], this letter may be used to show the following portions of the practical test which have been completed satisfactorily.

After [specify date] you may be asked to repeat the entire practical test.

Sincerely,

John A. Inspector [Title]

Figure	30-6	FAA	Form	8060-4,	<b>Temporary</b>	Airman	Certificate	-
Recreat	ional P	ilot						

THIS CERT	IFIES THA	AT IV.	8578 B1	cott Doe ue Grey ( in, VA 2				
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RATINGS XII. A			Recreat	ional Pi	lot			
XII. A	AN ORIG	e sing	le engin	e land	DATE OF S		ED AIRMAN CERTIFICAT	
XIII. A	AN ORIG CERTIFIC	inal issuand	le engin	e land	DATE OF S			